Important Guidance of Student Organizations

Enhanced Red Stage vs. Red Stage: There is a difference!

**ENHANCED RED STAGE Meeting & Event Policy**

All student organizations must operate under Enhanced Red Stage rules until further notice as we begin the spring semester. The Center for Student Involvement guidance is compliant with the Enhanced Red Stage. During this ENHANCED Red Stage, all meetings and events are **required to be virtual**.

1. **Meetings/Events/Programs**
   - All MEETINGS/EVENTS/PROGRAMS **must be virtual** in the Enhanced Red Stage
   - All virtual meetings/events/programs must be submitted & approved via Presence
   - No traditional tabling is permitted

**RED STAGE Meeting & Event Policy**

1. **Events/Programs**
   - All EVENTS/PROGRAMS must be virtual in the RED Stage
   - All virtual events must be submitted & approved via Presence

2. **Meetings/Activities**
   - **Meeting**: ability for organization members to convene to conduct business, practice, or plan.
   - **Activities**: ability for organization members to partake in a share interest that must be in direct correlation with your organization mission
     - **ALL RECRUITMENT INITIATIVES MUST BE VIRTUAL**

- Recognized Student Organizations are permitted to host meetings during the RED Stage in pre-approved locations.
  - 10 or less **registered members only**
    - Member Roster must be updated in Presence
    - No staff/faculty oversight required
• Student Org Representative (Event Manager) is required to maintain group compliance with Red Stage Meeting Policy and be identified in Presence
• Student Org Meeting random audits will occur during Red Stage

*Sport Clubs must follow all practice policies/guidelines given by Rec and Well-Being

• Student Organization Approved Meeting times:
  • Mon-Fri [7PM- 10PM]
  • Sat-Sun [11AM-7PM]

• Student Organizations can host meetings in approved, outdoor & indoor areas ONLY and must be reserved through EMS.
  • These outdoor defined locations are (10 OR LESS):
    ▪ Stern Plaza (Tented)
    ▪ Greek Theater (Not Tented)
  • These indoor defined locations are (10 OR LESS):
    ▪ Gottwald Science Center- Room C200 (cap. 10 people)
    ▪ Jepson Faculty Lounge (cap. 10 people)
    ▪ Jepson room C120 (cap. 10 people)
    ▪ North Court Academic Building- room B2 (10 people)
    ▪ Puryear Hall - Rm. G13 (10 people)
    ▪ Richmond Hall- Rm 201 (10 people)
    ▪ Robins Business School- Rm 224 (10 people)
    ▪ Robins Business School- Rm Q282 (10 people)
    ▪ THC- Rm 321 (10 people)
  • No Food or Drinks may be purchased and/or distributed at Student Organization Meetings
  • Physical Distancing Requirements: All students must remain at least 6ft apart
    • Sanitation Requirement: Student Organizations are held responsible to sanitize location upon use.
    • Masks Required: All students must wear masks during indoor and outdoor meetings

• Student Organization Engagement Opportunities
  • Distribution Policy
    • Members Only Meetings: Student Organizations may provide approved supplies to be distributed to members during a member only, in-person meeting (10 people or less)
      • This may not include food and/or beverages.
    • Campus Marketing/Promotional Purpose: Student Organizations may reserve the THC Hanging Lounge to distribute pre-approved items to the campus community.
      • Guidelines for Campus Marketing/Promotional Distribution
- No more than 2 organization members are permitted to staff the Hanging Lounge at one time
- Prepackaged Food Items, Virtual Event Supplies, activity supplies and Promotional Items
- Items must be pre-packaged, individually for contactless pick-up
- Hanging Lounge Registrations must be submitted via Presence Event Registration Form and Reserved through EMS
- Organization Hosts are responsible for picking up Sanitation Kits from CSI to properly clean before and after distribution time slot
  - Distribution Slots will be limited to Monday-Friday in 2-hr time periods
    - 10AM-12PM
    - 12:30PM-2:30PM
    - 3PM-5PM

- Repercussions for not following these guidelines:
  - If student organizations are reported to have had more than 10 members at their meeting:
    - Students Organizations will be revoked of their ability to book space for the remainder of the Spring semester
    - Student Organization’s funds will be suspended